

Pitkin County Invites Applications for Director of Airport Operations, Safety & Security

Pitkin County is seeking a Director of Airport Operations, Safety & Security who will manage the daily operations of the Aspen Airport (ASE) including: safety, construction and FAA FAR 139, CFR 1542, security, project management, tenant relations, division budgeting, and supervision of staff both airside and landside. Ensures compliance with FAA, TSA, EPA, FDA, environmental and security/safety related regulations. Directs and manages the terminal, landside, security, and safety divisions within the Department of Aviation. This position directs the development of terminal, landside, safety and security policies and procedures to enforce all FAA, DHS, TSA, and Airport Safety Management System Program, regulations and best practices in a public facility are sustained.

Other responsibilities include:

- Develops and manages budgets for the operations and security divisions.
- Mentors and leads staff to encourage staff development; prepares daily work schedules; hires, promotes, and implements disciplinary actions as appropriate.
- Develops annual and multi-year work plans and strategies to meet business needs of the functions.
- Recommends, develops, and implements Airport policies and procedures; consults with the Assistant Aviation Director and Aviation Director, Airport tenants, and airline representatives concerning such matters.
- Manages ongoing inspection of airfield operations and facilities to ensure compliance with the Airport Certification Manual under Federal Aviation Regulation (FAR) Part 139 and other applicable federal regulations; interprets and applies all information from FAA Advisory Circulars and Cert Alert. Manages all aspects of airport security ensuring compliance with 49 CFR Part 1542 and coordinates Airport Security Plan, Security Directive Amendments with law enforcement, paramedics and TSA.
- Ensures regulatory compliance through regular review, update, and adherence to various documents and manuals, including but not limited to: Airport Certification Manual (ACM), Airport Emergency Plan (AEP), Storm Water Management Plan (SWMP), Spill Prevention and Counter Control Procedures (SPCC), Wildlife Hazard Management Plan (WHMP), Curfew, Noise Abatement Procedures, FAA-Form 5010, and Snow and Ice Control Plan (SICP).
- Acts as Incident Commander, on-scene, during emergencies and security related events; establishes unified command with fire, law enforcement or medical responders; participates fully in the Incident Command System
- Coordinates plans for snow emergencies, stranded passengers, and other operational contingencies as they relate to the airside, landside, parking, and ground transportation and stakeholders. On-call for snow removal in compliance with snow and ice control plans; on-call for first responders for all Airport emergencies in compliance with TSA and FAA regulations.
- Additional responsibilities can be found in the job brochure

Position Qualifications

Bachelor's Degree preferred; AND five years of progressively responsible experience in commercial service airport operations, security and facility maintenance and management; OR an equivalent combination of education, training, and experience. Preferred certifications include AAAE Basic and Advanced ASOS; ICS Certifications (100, 200, NIMS 300, 700, 800); AAAE ACE Security; USDA Wildlife; and FAA/139 ARFF 40-Hour Certification.

Salary & Benefits

The starting salary range for this position is \$102,988 - \$125,595 with an attractive benefits package. For instructions on how to apply, please [click here](#) to see the recruitment brochure, or visit the searches tab at www.adkexecutivesearch.com.

Posting closes November 9, 2018.