

The Port of Oakland
Invites Applications For Airport Operations Manager, Landside
(Ground Transportation & Parking Services)

The Port of Oakland is seeking an Airport Operations Manager (Ground Transportation & Parking Services). Under the direction of the Assistant Director of Aviation, the incumbent manages the administration for Ground Transportation and Parking Services. Specific duties include the enforcement of standards and regulations pertaining to ground transportation, enhancing the overall customer service and experience, curbside management, parking, operations and revenue management and grounds transportation contractor management which include taxis, TNC's and shuttle busses.

This position also has the responsibility for the following:

- Manages the administration of the Airport Parking/Ground Transportation Unit which consists of the Airport's major public-side contracts, including the parking lot concession, the airport shuttle bus program, all public ground transportation agreements and concessions, the airport taxicab program, and the employee and other non-revenue parking programs.
- Supervises, trains, and monitors the work of unit supervisors and other staff, including the conduct of formal performance evaluations, discipline, and staff development.
- Coordinates the emergency evacuation of Airport personnel, tenants, and the traveling public as necessary.
- Prepares the final departmental budget and provides input in the overall budget process for the Airport; solicits input from units of the department.
- Represents the Port/Airport in meetings with governmental and industry agencies; assists in ground transportation planning as related to the development of high density ground transportation systems for the airport.
- Performs other related duties as assigned

Position Qualifications

This position requires education and experience reflecting possession of the required knowledge and skills. A typical combination would include graduation from an accredited college or university with a bachelor's degree in aviation management, business administration, public administration, or related field plus seven years of progressively responsible experience in customer/passenger service, of which three years must be in a managerial capacity in an airport administration environment.

Salary & Benefits

The salary range for this position is \$148,536 - \$184,008 depending on experience. An attractive benefit package is offered that includes CalPERS pension retirement. For instructions on how to apply, please [click here](#) to see the recruitment brochure, or visit the searches tab at www.adkexecutivesearch.com.

Filing Deadline: May 25, 2018