

## **The City of San José's Aviation Department Invites Applications For Deputy Director of Planning and Development**

The City of San José's Aviation Department is seeking a Deputy Director of Planning and Development for the Norman Y. Mineta San José International Airport (SJC) to lead a wide range of professional and paraprofessional team members who perform a variety of multi-discipline airport projects who develop, manage and deliver projects in the Airport Capital Development Program of various and considerable complexities. Originally established in 1945, SJC has grown over the years, correspondingly with the growth of the Santa Clara Valley and its burgeoning high technology orientation.

The Airport is proud to offer an exciting and unique opportunity for a team member who brings positive energy and is motivated to shape the future of the Airport. The Airport team is passionate about what our Airport has to offer to the Silicon Valley and is seeking a professional who will share this passion. This great work environment makes this an ideal opportunity for a highly motivated and results-oriented individual who will like to join our Airport team to work hard toward our strategic vision.

Reporting to the Assistant Director of Aviation, major functions of the positions include:

- Airport Executive Manager for All Major Development Projects
- Stakeholder Engagement
- Federal Aviation Administration (FAA)
- Airport Master Plan
- Compliance with FAA Standards
- Manage Impacts to Off Airport Airspace
- Environmental Compliance Requirements

### **The Ideal Candidate**

The ideal candidate shall think strategically and have experience in enhancing a service-oriented work environment while planning, organizing, directing, and evaluating the performance of assigned team members; establishing performance requirements and personal development targets; and providing coaching to enhance performance and continuous development of the Planning and Development team. Candidates should have a proven track record of building strong, collaborative relationships with stakeholders of all kinds, including residents, businesses, elected officials, and other professional staff. Candidates should also be comfortable working in a fast-paced environment and have the capacity to drive forward with high priority initiatives while managing daily workload.

Due to the extent of the potential upcoming capital program, it is desirable that Candidates have experience in leadership role in large scale capital programs. Experience includes preparing RFP's, selection of design-builders, managing contracts, achieving performance metrics, and extensive stakeholder engagement in a design build project delivery model in highly desirable.

### **Salary & Benefits**

The current salary range for Deputy Director, Planning and Development is from \$116,893 to \$182,084 and the actual salary will depend on the qualifications and experience of the individual selected. The City provides an excellent array of benefits. For instructions on how to apply, please [click here](#) to see the recruitment brochure, or visit the searches tab at [www.adkexecutivesearch.com](http://www.adkexecutivesearch.com).

**Filing Deadline: June 15, 2018**