

## **The Hillsborough County Aviation Authority invites applications for Senior Real Estate Project Manager**

The Senior Real Estate Project Manager is responsible for management duties with extreme complexity. This position will be responsible for projects from inception through completion; planning, budgeting, organizing; conducting negotiations; project analysis, contract writing, interpretation and presentation; procurement of professional services; supervision and team leadership. This position is expected to operate within tight timelines to achieve project objectives. The successful candidate will provide business, technical analysis and contract expertise to internal and external customers in compliance with regulatory and airport policies and procedures to meet business, contract and revenue goals.

Successful candidates will demonstrate:

- Established critical thinking and problem-solving skills.
- Proactive, highly organized practices.
- Ability to use initiative, to think independently, and to exercise sound judgment.
- Ability to collect, organize and analyze detailed data and develop and convey logical conclusions.
- Considerable knowledge of the principles and practices of business negotiations, contract law, project management, and financial analyses.
- Ability to gain expertise in federal grant assurances and aeronautical operations and real estate guidelines, rules and regulations.

### **Position Qualifications**

A Bachelor's Degree from an accredited college or university; and Four years of contract writing and program/project management experience directly related to the position duties. OR An Associate's Degree from an accredited college or university; and Seven years of contract writing and program/project management experience directly related to the position duties. OR Graduation from high school or possession of a GED Certificate; and Ten years of contract writing and program/project management experience directly related to the position duties. Paralegal and/or airline/airport experience a plus.

### **Salary and Benefits**

The starting salary range for this position is \$76,000 - \$85,000 DOE with a total salary range up to \$115,000 and there is an extraordinary benefit package.

For instructions on how to apply, [click here](#) to see the recruitment brochure or visit the searches tab at [www.adkexecutivesearch.com](http://www.adkexecutivesearch.com).