

## **Tri-Cities Airport Authority Invites Applications For Executive Director**

The Tri-Cities Airport Authority is seeking an Executive Director who will report to the Airport Authority Board and will be responsible for general administrative leadership of all Airport employees with direct supervision over the executive management team of the Authority.

### **Supervisory Duties & Responsibilities:**

- Design and Implement the strategic development of the airport with coordination of goals and policies with the Airport Authority.
- Maintain a strong collaborative working relationship with the Board of Commissioners, assist the Board in its policy-making duties by providing relevant information; share activities, opportunities, and risk to include options and potential consequences; and enable the Board and its Committees to make well informed decisions.
- Plan, direct, and ensure a safe, secure, customer-friendly and efficient airport.
- Provide clear guidance and direction to the Authority's staff, integrating and coordinating all departments to ensure a collaborative work environment that achieves the Authority's strategic vision and mission.
- Development and management of airside and landside facilities and services. Actively solicit and obtain, to the greatest degree possible, federal, state and local grant funds to develop and enhance the Authority's airport facilities and maintain facilities' status as modern, safe and efficient.
- Continually, creatively, and persuasively work to attract new air service to Tri-Cities Airport and ensure new and existing airline relationships and partnerships are wellmaintained.
- Enforce federal, state, and local rules and regulations governing the Airport's use.
- Establish financial philosophies for stable long-term operation and development and approve all budgets. I. Submit requests for federal aid, security, and certification applications; all federal, state and local government applications and forms.
- Ensure compliance with legal aspects of airport operation.
- Promote projects and initiatives that reflect the priorities and values of the region by developing strong civic partnerships with governmental bodies, legislative representatives, economic development enterprises, convention and trade bureaus, chambers of commerce, and the business community with the goal of enhancing regional economic development.

### **Position Qualifications**

B.S. degree in business or aviation management, or a related field. Seven years' experience in senior management of a certified air carrier airport is preferred as is certification as an Accredited Airport Executive of American Association of Airport Executives or International Airport Professional of Airports Council International. Proficiency in governmental entity relations and economic development initiatives is also preferred.

### **Salary & Benefits**

The starting salary range for this position is \$150,000 - \$185,000 with an attractive benefits package. For instructions on how to apply, please [click here](#) to see the recruitment brochure, or visit the searches tab at [www.adkexecutivesearch.com](http://www.adkexecutivesearch.com).

**Filing Deadline: November 14, 2018**