

## **AAAE ACCREDITATION/CERTIFICATION ACADEMY**

In order to assist Executive Members of the SEC-AAAE with their continuing education, the Southeast Chapter of the American Association of Airport Executives offers internal scholarships to the AAAE Accreditation/Certification Academy sponsored by the South Central Chapter of AAAE and the American Association of Airport Executives.

Schedules for the Academy may be viewed at [www.aaae.org](http://www.aaae.org) under the heading of Meetings and Conferences.

To qualify for a scholarship to the AAAE Accreditation/Certification Academy, the Executive Member must:

1. Be a fully registered Executive Candidate with the AAAE Accreditation Program.
2. Have a completed thesis that has been accepted and approved by the American Association of Airport Executives.
3. Be in good standing with the Southeast Chapter of the American Association of Airport Executives.
4. Submit a one-page document to the SEC-AAAE Executive Secretary stating his/her interest in the AAE Program, any unusual need for financial assistance and an explanation as to why he/she should be selected for the scholarship.
5. Provide proof of attendance to the SEC-AAAE Executive Secretary following completion of the course.

The SEC-AAAE Scholarship to the AAAE Accreditation/Certification Academy provides tuition to the Academy only. Travel expenses, food, housing and all other expenses are the responsibility of the Executive Candidate attending the Academy.

The SEC-AAAE Scholarship to the AAAE Accreditation/Certification Academy is approved administratively. To apply, forward Items 1-4 of the aforementioned documentation to the SEC-AAAE Executive Secretary at the following address:

**Robert C. Brammer**  
SEC-AAAE Executive Secretary  
8712 Caspiana Lane  
North Charleston, South Carolina 29420

If approved, scholarship payments will be made directly to AAAE on behalf of the attendee prior to the Executive Candidate's attendance at the Academy. The Executive Candidate is responsible for providing proof of attendance to the SEC-AAAE Executive Secretary immediately following completion of the course.

A maximum of two scholarships will be offered per fiscal year, pending approval by the SEC-AAAE Board of Directors.

Please allow 30 days for processing.

## **SEC-AAAE ACE REVIEW COURSE SCHOLARSHIPS**

The American Association of Airport Executives (AAAE) has introduced six Airport Certified Employee (ACE) Programs to assist with the continuing education of airport personnel at small, medium and large hub airports across the United States. The AAAE ACE Programs provide any individual, whether a member of AAAE or not, with the opportunity to obtain a thorough and up-to-date education in the following disciplines:

- Airfield Lighting
- Airport Operations
- Airport Security
- Communications
- Safety Management Systems
- Trusted Agent

Those individuals that pass a written exam will achieve the distinguished ACE designation. Information on each program, including enrollment, course content, and associated costs, may be viewed at [www.aaae.org/ace](http://www.aaae.org/ace). Review Courses for some ACE disciplines that assist in preparing the ACE student are offered by AAAE.

In order to assist Executive and Corporate Members of the Southeast Chapter of the American Association of Airport Executives (SEC-AAAE) with their continuing education, the SEC-AAAE offers Review Course Scholarships for eligible students of the AAAE ACE Program.

The AAAE ACE Review Courses are offered numerous times throughout the year. To qualify for a SEC-AAAE Scholarship to the AAAE ACE Review Course(s), the SEC-AAAE Executive or Corporate Member shall:

1. Register with AAAE to attend the ACE Review Course Program of choice.
2. Have been a member of the SEC-AAAE for a minimum of six (6) months.
3. Be in good standing with the SEC-AAAE.
4. Submit a one-page document to the SEC-AAAE Executive Secretary stating his/her interest in the ACE Program, any unusual need for financial assistance and an explanation as to why he/she should be selected for the scholarship.
5. Provide proof of attendance to the SEC-AAAE Executive Secretary immediately following completion of the course.

**SEC-AAAE Review Course Scholarships for the AAAE ACE Program provides tuition to the program only. Travel expenses, food, housing, testing fees and all other expenses are the responsibility of the attendee.**

**SEC-AAAE Review Course Scholarships for the AAAE ACE Programs are approved administratively. To apply, forward items 1-4 of the aforementioned documentation to the SEC-AAAE Executive Secretary at the following address:**

**Robert C. Brammer  
SEC-AAAE Executive Secretary  
8712 Caspiana Lane  
North Charleston, South Carolina 29420  
admin@secaaae.org**

**If approved, scholarship payments will be made directly to AAAE on behalf of the attendee prior to attendance at the ACE Review Course. ENROLLMENT FEES ARE NOT ELIGIBLE FOR REIMBURESMENT AND WILL NOT BE MADE RETROACTIVELY.**

**The attendee is responsible for providing proof of attendance to the SEC-AAAE Executive Secretary immediately following completion of the ACE Review Course.**

**A maximum of four ACE Scholarships will offered per fiscal year, pending approval by the SEC-AAAE Board of Directors.**

**Please allow 30 days for processing.**

## **AAAE CERTIFIED MEMBER (C.M.) PROGRAM**

**(Scholarship Program Currently Pending Approval by SEC-AAAE Board of Directors)**

**In order to assist Executive and Corporate Members of the SEC-AAAE with their continuing education, the Southeast Chapter of the American Association of Airport Executives offers internal scholarships to the AA AE Accreditation/Certification Academy in order to prepare candidates for the AAAE Certified Member (C.M.) Program written test.**

**This designation is a useful credential for individuals seeking employment within the airport management profession, for professionals interacting with airport executives and for airport personnel who may not be interested in undertaking the full Accredited Airport Executive (AAE) process.**

**Any AA AE member is eligible to participate in the program. SEC-AAAE Executive, Corporate, Participating and Associate Members who are also members of AA AE are eligible for the scholarship.**

**Those individuals that pass the Certified Member written exam will achieve the distinguished C.M. designation. For additional information on the C.M. program including course content, cost and enrollment, contact AA AE at [www.aaae.org](http://www.aaae.org).**

**The C.M. Program is a self-study course and testing is offered numerous times throughout the year and by proxy. In order to better prepare for the test, some individuals may opt to attend the AA AE Accreditation/Certification Academy sponsored by the South Central Chapter of AA AE and the American Association of Airport Executives. To qualify for a SEC-AAAE scholarship to the AA AE Accreditation/Certification Academy, the SEC-AAAE member must:**

- 1. Register with AA AE as a Certified Member candidate.**
- 2. Be in good standing with the Southeast Chapter of the American Association of Airport Executives.**
- 3. Submit a one-page document to the SEC-AAAE Executive Secretary stating his/her interest in the C.M. Program, any unusual need for financial assistance and an explanation as to why he/she should be selected for the scholarship.**
- 4. Provide proof of attendance to the SEC-AAAE Executive Secretary following completion of the course.**

**The SEC-AAAE Scholarship to the AAAE Accreditation/Certification Academy provides tuition to the Academy only. Travel expenses, food, housing and all other expenses are the responsibility of the Certified Member candidate attending the Academy.**

**The SEC-AAAE Scholarship to the AAAE Accreditation/Certification Academy is approved administratively. To apply, forward items 1-3 of the aforementioned documentation to the SEC-AAAE Executive Secretary at the following address:**

**Robert C. Brammer  
SEC-AAAE Executive Secretary  
8712 Caspiana Lane  
North Charleston, South Carolina 29420**

**If approved, scholarship payments will be made directly to AAAE on behalf of the attendee prior to the C.M. candidate's attendance at the Academy. The C.M. candidate is responsible for providing proof of attendance to the SEC-AAAE Executive Secretary immediately following completion of the course.**

**A maximum of two scholarships will be approved per fiscal year.**

**Please allow 30 days for processing.**