

MINUTES
BOARD OF DIRECTORS' MEETING
Biltmore Estates
July 27-28, 2006
Asheville, North Carolina

BOARD MEMBERS IN ATTENDANCE:

David Edwards	Lew Bleiweis	Tommy Bibb	Bill Hogan
Bill Marrison	James Bennett	Mike Landguth	Scott Brockman

BOARD MEMBERS NOT IN ATTENDANCE:

Tim Doll **Kim Wade**

I. Welcome.....President David Edwards

President Edwards welcomed the Board of Directors to the meeting and thanked them for their dedication in attending the specially called meeting.

II. Approval of Minutes.....Former Secretary/Treasurer Lew Bleiweis

Secretary/Treasurer Bleiweis presented the Board of Directors' Meeting Minutes of May 20, 2006. The meeting was held in Nashville, Tennessee. A motion was received to approve the minutes as presented. The motion received a second, there was no discussion, and the motion was adopted by unanimous voice.

III. Treasurer's Report.....Former Secretary/Treasurer Lew Bleiweis

Secretary/Treasurer Bleiweis presented the Treasurer's Report of June 1, 2006 thru June 30, 2006. The report indicated the following balances:

Operating Accounts...	\$129,453.91
Scholarship Accounts.	\$176,861.57

A motion was received to approve the Treasurer's Report as presented. The motion received a second, there was no discussion, and the motion was adopted by unanimous voice.

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IV. COMMITTEE REPORTS

Executive Secretary.....Bob Brammer

Mr. Brammer was not in attendance. For this meeting, he forwarded to the Board of Directors a request by C. A. (Cap) Prescott, former Director of Properties for Charleston International Airport (SC) for Executive Emeritus Status. Mr. Prescott is a long time supporter of the SEC-AAAE and a member in good standing. A motion was received to approve the request. The motion received a second, there was no further discussion and the motion was adopted by unanimous voice.

**2006 Finance & Economic Conference....Diana Lewis, Madam Chairman
Mike Landguth, Vice Chairman**

Ms. Lewis was not in attendance. Mr. Landguth reported that the Finance and Administration Conference held in Jacksonville, Florida, provided the Chapter with an income of \$22,531. Mr. Landguth added that the selection of a venue for 2007 is in progress. West Palm Beach and other areas are currently on the table for discussion and consideration as possible sites. A target date of August 31, 2006, has been set to establish a venue.

2006 Annual Conference.....Tommy Bibb, Chairman

Mr. Bibb reported the accounting for the 2006 SEC-AAAE Annual Conference held in Nashville, Tenn., has provided the Chapter with an income of approximately \$49,000. He expressed his appreciation to all who had assisted in making the Nashville conference an outstanding success.

2007 Annual Conference.....Chuck Henderson, Chairman

Mr. Henderson was not in attendance; however, he provided the Board with a conference agenda and support documents. The conference, to be held in Myrtle Beach, South Carolina, is slated for April 29-May 1, 2007. The conference hotel is the Myrtle Beach Resort at Grande Dunes and the single/double room rate is \$159.00. A contract has been executed with the hotel for the conference dates and a contract has also been executed with the House of Blues at Myrtle Beach for the host event. The Conference will kickoff with a Monday morning joint Board Meeting/Past President's Breakfast and Monday evening will conclude with a reception on the Oceanfront Courtyard followed by a poolside Low Country Oyster

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Roast. Formal activities will conclude with the passing of the gavel at the “President’s Desert and Toast” following dinner. Three general sessions and six breakout sessions are scheduled for the conference. Following Tuesday’s general sessions, another installment of Dave Jeffrey’s IDS Beach Challenge will take place. The Conference will conclude with a trip to the House of Blues at Myrtle Beach where attendees will be entertained by the house band N’Tranz. A conference committee planning meeting will be held at the conference hotel on September 28, 2006. Those interested in serving on the committee should contact Chuck Henderson, A.A.E.

2008 Annual Conference.....Lew Bleiweis

Mr. Bleiweis provided a report regarding the 2008 conference to be held in Louisville, Kentucky. The conference will be held April 13-15, 2008, at the Marriott Downtown Louisville. The hotel is attached to conference center and the location allows for convenient travel to the conference center and downtown restaurants, taverns and entertainment facilities. Event planning is ongoing.

2009 Annual Conference.....James Bennett

Mr. Bennett noted that conference planning for the 2009 SEC-AAAE Annual Conference to be held in Washington, DC, was underway. Mr. Bennett is negotiating with the Hyatt Regency in Reston, Virginia. The dates of May 3-5 are being considered and rooms are approximately \$260 per night single/double occupancy.

2010 Annual Conference.....Scott Brockman

Mr. Scott Brockman reported that the conference was tentatively scheduled for April 17-21, 2010. A contract is being negotiated with the Marriott Hotel in Memphis, Tenn. Room rates are expected to be approximately \$159 for single/double occupancy.

Professional Education Committee.....Scott Brockman, Chairman

Mr. Brockman reported that he is continuing his work as Regional Examiner. Mr. Brockman is also carrying on a dialog with Embry-Riddle pertaining to a mentoring program with their students.

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Scholarship Committee.....To Be Named

Mr. Bibb reported that three scholarships totaling \$4,500 had been awarded and the executive secretary had forwarded payment to Cote'. Two scholarships have been awarded to students Auburn University with a third to a student at Louisiana Tech.

**Corporate Liaison Committee.....Dave Edwards, Co-Chairman
Bill Hogan, Co-Chairman**

Mr. Edwards reported that Mr. Bill Hogan had been confirmed as the new Corporate Representative on the Board of Directors and that he and Mr. Hogan would be discussing corporate liaison goals and objectives in the near future.

Membership Committee.....To Be Named

Nominations Committee.....Tim Doll, Chairman

Immediate Past President Tim Doll was not in attendance and no report was immediately available.

V. Old Business

There was no old business to report.

VI. New Business

President Edwards opened a discussion on future Chapter goals, objectives, the Chapter's mission and a vision for the future. The Board discussed the following subjects during a follow on retreat:

- Guidelines for Annual Airport Professional Corporate Award**
- Annual Corporate Award from the Chapter**
- Airport Project of the Year Award**
- Chapter Member Scholarship Fund**
- Mentoring Program**

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- **Committee Structure**
- **Board Member Sponsorship Support for Conferences**
- **Minimum Financial Return Commitment from Host Airport's for Annual Conference Events**
- **New Board Member Orientation and Materials Package**
- **Website Advertising Opportunities**
- **AAAE/Finance and Administration Conference**

Mr. Brockman offered a motion to establish a minimum operating fund balance at 125% of the budgeted operating fund expenditures or \$100,000, whichever is greater. The policy was offered to protect the Chapter against failed conference revenues due to natural causes or conference mismanagement. This policy would become effective July 1, 2007. Mr. Bleiweis seconded the motion. There was little discussion and the motion was adopted by unanimous voice.

VII. Announcements

There were no announcements at this time.

VIII. Recess

There being no further business to come before the Board at this time, President Edwards recessed the meeting at 1:30 p.m. with the Board's consensus for continuation at 11:00 a.m. on Friday, July 28, 2006.

**Continuation of Board of Directors' Meeting
Friday, July 28, 2006**

The Board reconvened on Friday, July 28, 2006, at 11:00 a.m. for follow up discussion on previous items from Thursday.

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IX. Resolutions

A motion was made by Scott Brockman with a second by Mike Landguth to provide a resolution to Chapter President Dave N. Edwards, A.A.E., for hosting the inaugural retreat, and to Debra Roman for her efforts in planning a successful and enjoyable retreat.

X. Scholarships

A motion was received to provide funding from the SEC-AAAE Operating Account(s) to bring the SAMA Educational Foundation, Inc., to a financial level of \$200,000 where the Foundation would be capped. Interest from the capped amount would be utilized to fund the mandatory scholarships called for in the SAMA/SEC-AAAE merger agreement. Thereafter, the Chapter will investigate and pursue additional scholarship opportunities to benefit Chapter members. The motion received a second, there was little discussion and the motion was adopted by unanimous voice.

XI. Historical Perspective

A motion was received to direct the Executive Secretary to maintain a log of major motions and resolutions passed by the Board of Directors in order to provide new and existing Board Members a historical perspective of the progress of the Chapter. The motion received a second, there was no discussion and the motion was adopted by unanimous voice.

President Edwards thanked the Board Members for their attendance at this assembly and expressed his opinion of the success of the meeting. There being no further business to come before the Board of Directors, President Edwards adjourned the meeting at 11:45 a.m. on Friday, July 28, 2006.

Respectfully Submitted,

**Tommy W. Bibb, A.A.E.
Secretary/Treasurer**

TB:RB:rb