

MINUTES
SEC-AAAE BOARD OF DIRECTORS' MEETING
2013 SEC-AAAE ANNUAL CONFERENCE
Sunday, April 21, 2013, 10:00 AM - Noon
Hilton Lexington/Downtown
Lexington, Kentucky

MEMBERS IN ATTENDANCE

Mike Landguth Chris Browne Michael Clow Jeff Gray
Pat Apone Judi Olmstead Greg Kelly Toney Coleman
Claudia Holliday

MEMBERS ABSENT

None

I. Welcome..... President Chris Browne

President Browne opened the meeting at 10:10 AM and welcomed the Board of Directors and guests to Lexington, Kentucky and the SEC-AAAE Board of Directors' Meeting. President Browne offered special thanks to Eric Frankl and the 2013 SEC-AAAE Annual Conference Committee for their good work and contributions to the Chapter.

II. Approval of Minutes..... Secretary/Treasurer Jeff Gray

Secretary/Treasurer Gray presented the Minutes of the Board of Directors' Meeting dated March 3, 2013 and held in Destin, Florida. A motion was offered to approve the minutes as presented. The motion was seconded, there was no discussion, and the motion was adopted by unanimous voice.

III. Secretary/Treasurer's Report.... Secretary/Treasurer Jeff Gray

Secretary/Treasurer Gray provided a detailed Treasurer's Report to the Board of Directors and reported the following balances in Chapter accounts as of March 31, 2013:

Operating Account	\$297,040.92
Scholarship Account	\$332,178.44

A motion was offered to accept the Treasurer's Report as presented. The motion received a second, there was no discussion and the motion was adopted by unanimous voice.

COMMITTEE REPORTS

Executive Secretary..... Bob Brammer

Mr. Brammer noted that annual dues were collectable on January 1, 2013 and past due notices have been forwarded to members in arrears. Non-paying members will be removed from the roster in the near future.

Mr. Brammer asked Mr. Gray, Mr. Clow and Mr. Browne to remain after the meeting to sign resolutions.

Mr. Brammer presented a special resolution for consideration that provided Board approval for Ms. Pat Apone to open a bank account or accounts necessary to conduct the business of the 2014 SEC-AAAE Annual Conference to be held in Myrtle Beach, South Carolina. Following a brief discussion a motion was presented to approve the resolution, the motion received a second and the motion was adopted by unanimous voice.

2013 Finance & Administration

Conference..... Jason Terreri, Chairman
Jennifer Shearer, Madam Co-Chairman

Ms. Shearer and Mr. Terreri were not in attendance. President Browne noted that to date the Chapter had not received the final accounting from AAAE; however, AAAE had provided an estimated three-quarter (3/4) payment to the Chapter that exceeds some previous total payments. It is therefore assumed the Conference was quite successful.

2013 Annual Conference..... Eric Frankl, Chairman

Chairman Frankl provided a brief report on the Conference planning and the Conference agenda. He noted that 238 individuals were registered and that the Committee had planned for 200; therefore, the Conference exceeded expectations. The Conference drew 52 sponsors and 28 exhibitors, again exceeding expectations. Mr. Frankl reminded those in attendance to board the busses for the Keeneland Race Course at noon for those wanting to watch some of the best thoroughbred racing in the country. Mr. Frankl and President Browne encouraged the Board and those in the gallery to greet the sponsors and exhibitors, without whom these conferences would not be possible, and thank them for their participation and continued support of the Southeast Chapter – AAAE.

2014 SEC-AAAE Annual Conference.....Pat Apone, Madam Chairman

Ms. Apone noted that Conference planning was underway and the Myrtle Beach International Airport was a sponsor at this conference providing a drawing for a get-away vacation to Myrtle Beach, South Carolina. Conference registration information is forthcoming.

Professional Education Committee..... Mihai Smighelschi, Chairman

Chairman Smighelschi reported that four (4) individuals were seated for their oral exams at this meeting and three had been awarded their A.A.E. statuses (the fourth individual passed the exam later during the conference). Mr. Smighelschi thanked all the members that took their valuable time to sit on the oral exam boards. He noted that his work to process A.A.E.s for the Southeast Chapter and AAAE will continue.

Student Scholarship & Academic

Outreach Committee..... Michael Reisman, Chairman
Claudia Holliway, Madam Co-Chairman

Mr. Reisman reported fourteen (14) scholarship applications were received and thirteen (13) were approved. Mr. Reisman noted that the Committee's good work will continue with Mr. Ted Kitchens of the Newport News International Airport coming on the Committee. President Browne noted that Mr. Reisman and Mr. Gray had created one of the finest and most admirably run scholarship programs in the industry that had become a model for other Chapters. Mr. Reisman and Mr. Gray received an ovation from the Board for their outstanding contributions to the Chapter and the aviation industry.

Internship Grant Program.....Jeff Gray, Author

Mr. Gray provided an overview of the Internship Grant Program that will be presented to the General Membership for consideration on April 22, 2013. Mr. Gray noted the program is intended to provide grants of 50% matching funds up to \$2,500 for airports meeting the criteria in the Policy. President Browne thanked Mr. Gray for his considerable work on the Program and his continuing contributions to the Chapter.

Marketing and Communications

Committee..... Trevis Gardner, Chairman

Chairman Gardner noted that the Annual Marketing and Communications Survey would commence next month and the metrics of the Survey would be made available to the Board and the General Membership.

Corporate Liaison Committee..... Dave King, Chairman

Mr. King noted that the Corporate Committee held a meeting prior to the Board of Directors' Meeting with 15 members present. Mr. King noted that the awards were ready for presentation during the Awards Luncheon on Tuesday, April 23, 2013 and he thanked the jury that assisted in the selections of the recipients. Mr. King noted that the Committee had recovered one corporate member that had been dropped from the roster for non-payment of dues. Mr. King noted that the Committee is working on a Mentoring Program and a Student Outreach Program and additional information would be forthcoming regarding both efforts.

Annual Conference Site Selection Committee..... Claudia Holliday, Madam Chairman

Ms. Holliday reported that her Committee had previously published a Request for Proposals (RFP) for the 2017 SEC-AAAE Annual Conference and the Committee was recommending Knoxville, Tennessee for ratification by the General Membership during the course of their meeting on April 22, 2013. A motion was received to move the recommendation to the General Membership for ratification. The motion received a second, there was no discussion and the motion was adopted by unanimous voice.

Conference Financial Oversight Committee..... Steven Oberlies, Chairman

Mr. Oberlies was not in attendance.

Resolutions & Bylaws..... Bob Brammer

Mr. Brammer presented the following Resolutions of Appreciation to the Board for the consideration of the General Membership:

- Christopher U. Browne, C.M., 2012-2013 SEC-AAAE President
- City of Lexington, Kentucky, Conference Host City
- Hilton Lexington/Downtown, Conference Hotel
- 2013 Annual Conference Committee, Conference Organizers
- Nancy Wiser, Madam Chairman, Lexington-Fayette Urban County Airport Board, Host Airport Authority

A motion was received to move the Resolutions to the General Membership for approval. The motion received a second, there was no discussion and the motion was adopted by unanimous voice.

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Nominations Committee.....Mike Landguth

Immediate Past President Mike Landguth noted that Colette Edmisten, Mihai Smighelschi and he sat on the Nominations Committee and the following slate of officers are presented for ratification by the General Membership during the course of their meeting on April 22, 2013:

- Immediate Past President, Christopher Browne, C.M.
- President, Michael Clow, A.A.E.
- President-Elect, Jeffrey Gray, A.A.E.
- Secretary/Treasurer, Judi Olmstead, A.A.E.
- Board Member-at-Large, Greg Kelly, A.A.E.
- Board Member-at-Large, Toney Coleman, A.A.E.
- Board Member-at-Large, Patricia Apone, A.A.E.
- Board Member-at-Large, Michael Reisman, A.A.E.
- Corporate Representative, Claudia Holliway
- AAAE Board of Directors, Scott Brockman, A.A.E.

A motion was received to move the slate of officers and directors to the general membership for their consideration on April 22, 2013. The motion received a second, there was no discussion and the motion was adopted by unanimous voice.

SEC-AAAE and SAMA Policies.....President Browne

President Browne noted the following SEC-AAAE and SAMA Policies required reaffirmation or ratification by the General Membership;

- SAMA Educational Foundation, Inc. Investment Policy, Reaffirm
- SAMA Educational Foundation, Inc. Scholarship Funding and Awards Policy, Reaffirm
- SEC-AAAE Investment Policy, Reaffirm
- SEC-AAAE Progression Through the Chairs Policy, Reaffirm
- SEC-AAAE Travel Reimbursement Policy, Reaffirm
- SEC-AAAE Minimum Operating Fund Policy, Reaffirm
- SEC-AAAE Internship Grant Program, Ratify

A motion was received to move the Policies to the General Membership for reaffirmation or ratification. The motion received a second, there was no discussion and the motion was adopted by unanimous voice.

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IV. Old Business

Mr. Kelly noted that President Browne represented the Chapter at the majority of southeastern state association meetings during his presidential term. President Browne received an ovation for his efforts.

V. New Business

President-Elect Clow discussed the attributes of the proposed SEC-AAAE Mentoring Program. No action was taken.

President Browne informed the Board that he had received a challenge from another chapter of AAAE to provide a donation to the AAAE Foundation in the name of Chip Barclay upon Mr. Barclay's retirement from AAAE. The subject generated considerable discussion. No action was taken.

VI. Announcements

There were no announcements.

VIII. Adjournment

There being no further business to come before the Board of Directors, President Browne adjourned the meeting at 11:42 AM.

Respectfully submitted,

Jeffrey C. Gray, AAЕ
SEC-AAAE Secretary/Treasurer

JG:RB:rb