

MINUTES
BOARD OF DIRECTORS' MEETING
2009 AAAE/SEC-AAAE Finance & Administration Conference
Sunday, February 22, 2009, 3:30 p.m.
Embassy Suites, Panther Room
Orlando, Florida

BOARD MEMBERS IN ATTENDANCE:

Lew Bleiweis	Tommy Bibb	Scott Brockman	Bill Marrison
Mike Landguth	Chris Browne	Jeff Gray	Mike Clow
Bill Hogan			

BOARD MEMBERS NOT IN ATTENDANCE:

All Board Members were in attendance for this meeting.

I. Welcome.....President Tommy Bibb

President Bibb called the meeting to order at 3:35 p.m. and welcomed the Board of Directors to Orlando. He thanked the members of the Board of Directors for their attendance.

II. Approval of Minutes.....Secretary/Treasurer Scott Brockman

Secretary/Treasurer Brockman presented the Board of Directors' Meeting Minutes of September 6, 2008. The meeting was held in Reno, Nevada. Mr. Bleiweis noted a change to the heading in *Section I*. A motion was received to approve the minutes as amended. The motion received a second, there was no discussion, and the motion was adopted by unanimous voice.

III. Treasurer's Report.....Secretary/Treasurer Scott Brockman

Secretary/Treasurer Brockman presented the Treasurer's Report of January 1, 2009 through January 30, 2009. The report indicated the following balances:

Operating Accounts.....	\$220,787.59
Scholarship Accounts....	\$208,984.26

A motion was received to accept the Treasurer's Report as presented. The motion received a second, there was no discussion, and the motion was adopted by unanimous voice.

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Mr. Brockman presented an Auditor's Report from Foti, Flynn, Lowen and Company, CPAs, from Roanoke, Va., for the period ending June 30, 2008. Following brief discussion a motion was offered to receive and file the report. The motion received a second, there was no further discussion and the motion was adopted by unanimous voice.

Mr. Brockman offered the 2009-2010 SEC-AAAE Budget and an amendment to the 2008-2009 Budget for approval. Following discussion, a motion was offered to approve the budgets as revised. The motion was seconded, there was no further discussion and the motion was adopted by unanimous voice.

Mr. Brockman offered the 2009-2010 SAMA Educational Foundation, Inc., budget for approval. Following discussion, including the review of the current cap on funding and additional scholarships, a motion was offered to approve the budget as presented. The motion was seconded, there was no further discussion and the motion was adopted by unanimous voice.

IV. COMMITTEE REPORTS

Executive Secretary.....Bob Brammer

Mr. Brammer had nothing to report at this time.

**2009 Finance and Administration
Conference.....Judi Olmstead, Madam Co-Chairman
Toney Coleman, Co-Chairman**

Ms. Olmstead and Mr. Coleman welcomed the Chapter to Orlando and the 2009 AAAE/SEC-AAAE Finance and Administration Conference. Ms. Olmstead provided an overview of the programs, an update on attendance and a review of some of the speakers and their topics. Ms. Olmstead noted that 116 persons had registered for the conference and sponsorships were \$2,500 below last year. The theme for the event is "Navigating Cloudy Skies Through Strategic Business Planning." Ms. Olmstead and Mr. Coleman received an ovation from the Board for their good work.

2009 Annual Conference.....Christopher Browne

Mr. Browne provided a complete and extensive overview of the planning for the 2009 SEC-AAAE Annual Conference to be held in Washington, DC. The meeting will be held at the Hyatt Regency in Reston, Va. The dates are May 3-5, 2009 and rooms are

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approximately \$260 per night for single/double occupancy. Registration information is available on the Chapter web site at www.secaaae.org.

**2010 Finance and Administration
Conference.....Bill Marrison**

Mr. Marrison noted that Hutchinson Island, north of West Palm Beach, Fl., has been chosen as the host city for the event. The dates are February 21-24, 2010. Planning is currently underway for the event and room rates are approximately \$159.00 per night.

2010 Annual Conference.....Scott Brockman

Mr. Brockman provided a complete overview of the conference scheduled for April 17-21, 2010 at the Marriott Hotel in Memphis, Tenn. Room rates are approximately \$165 for single/double occupancy. Space is available for 40 to 65 exhibitors. A complete conference package including a proposed budget was delivered to the Board of Directors for their review.

Professional Education Committee.....Scott Brockman, Chairman

Mr. Brockman reported that one candidate was seated for their A.A.E. oral exam at this conference and passed. As of January 31, 2009, there are 490 executive candidates in the accreditation program and 431 A.A.E.'s. Mr. Brockman noted that the AAAE Study Modules were being completely rewritten. President Bibb thanked Mr. Brockman for his continued dedication and good work.

Scholarship Committee.....Jeff Gray, Chairman

Mr. Gray noted that letters have been forwarded to the participating schools and applications are due February 27, 2009. Six scholarships will be awarded this year. The previously approved *Scholarship Award Policy* will be presented to the general membership for approval at its next meeting.

**Embry-Riddle Aeronautical University
Internship Committee....._____ , Chairman**
Kim Wade, Chapter Liaison

Ms. Wade was not in attendance.

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**Corporate Liaison Committee.....Claudia Holliday, Madam Chairman
Heather Chaney, Madam Co-Chairman**

Ms. Holliday reported that the Corporate Committee has nine active members and the group is preparing to establish its corporate awards for presentation at the upcoming annual conference. President Bibb expressed his appreciation for the work the Corporate Committee has accomplished thus far this year.

General Aviation Committee.....Hope Macaluso, Madam Chairman

Ms. Macaluso was not in attendance.

Membership Committee.....Sean Tracey, Chairman

Mr. Tracey was not in attendance.

**Transportation Security Services (TSS)
Committee.....Christopher Browne, Chairman**

Mr. Browne provided a brief update on the workings of the committee and its recent December 2008 meeting.

Nominations Committee.....Lew Bleiweis, Chairman

Mr. Bleiweis noted that he and his committee would provide a slate for consideration during the course of the 2009 SEC-AAAE Annual Conference. Ms. Kim Wade from Atlanta, Ga., and Mr. Greg Kelly from Savannah, Ga., serve with Mr. Bleiweis on this committee.

IV. V. OLD BUSINESS

Mr. Landguth provided an in-depth overview of the *One Rate Corporate Sponsorship Program* and the management of the program.

VI. NEW BUSINESS

President Bibb asked for a discussion to limit Chapter officer participation to Accredited Airport Executives only. Following discussion, it was determined to leave the policy as

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is for the current time and discuss the issue at the Chapter Office's Meeting in Washington, DC.

VII. ANNOUNCEMENTS

There were no announcements.

VIII. ADJOURNMENT

There being no further business to come before the Board of Directors, President Bibb thanked the Board Members for their attendance, introduced the guests and adjourned the meeting at 5:15 p.m.

Respectfully Submitted,

Scott A. Brockman, A.A.E.
Secretary/Treasurer

SB:RB:rb