

MINUTES
SEC-AAAE AGENERAL MEMBERSHIP MEETING
2012 AAAE CONFERENCE and EXPOSITION
Sunday, April 29, 2012, 9:00 AM – 10:15 AM
Phoenix Convention Center, Meeting Room 122a
Phoenix, Arizona

I. Welcome..... President Mike Landguth

President Landguth opened the meeting at 9:02 AM and welcomed the members and guests to Phoenix, Arizona and the SEC-AAAE General Membership Meeting.

II. Approval of Minutes..... Former Secretary/Treasurer Chris Browne

Former Secretary/Treasurer Chris Browne presented the Minutes of the General Membership Meeting of April 4, 2011 held in Mobile, Alabama. A motion was offered to approve the minutes as presented. The motion was seconded, there was no discussion, and the motion was adopted by unanimous voice.

III. Treasurer's Report..... Secretary/Treasurer Mike Clow

Secretary/Treasurer Clow provided a detailed Secretary/Treasurer's Report to the General Membership and reported the following balances in Chapter accounts as of March 31, 2012:

Operating Account	\$352,367.22
Scholarship Account	\$242,975.45

The report was presented for information and did not require approval by the General Membership.

Secretary/Treasurer Clow presented the SEC-AAAE Budget for the term 2012-2013. Following discussion, a motion was offered to accept the budget as presented. The motion received a second, there was no further discussion and the motion was adopted by unanimous voice.

Secretary/Treasurer Clow presented the SAMA Educational Foundation, Inc. budget for the term 2012-2013. Following discussion, a motion was offered to accept the budget as presented. The motion received a second, there was no further discussion and the motion was adopted by unanimous voice.

President Landguth took this opportunity to have visiting students stand and introduce themselves.

COMMITTEE REPORTS

Executive Secretary..... Bob Brammer

Mr. Brammer reported that annual dues for the year 2012 were now payable and approximately 85 members' dues remained outstanding. He added that a Past Due Invoice was mailed to those members the week of April 23, 2012.

2012 Finance & Administration

Conference..... Mike Clow, Board Liaison
Patricia Apone, Madam Chairman
Jason Terreri, Vice Chairman
Jennifer Shearer, Marketing & Comm.
Jeff Gray, Sponsorships

Mr. Clow provided a brief overview of the conference and the expected financial success of the event. Mr. Clow noted that an add-on event had been included with this conference and it was quite successful. One hundred seventy (170) airport personnel representing sixty-four (64) airports participated in the conference and attendance increased to 180 with students. These numbers represent a new record participation for this event. Mr. Clow offered his sincere appreciation to the entire 2012 Finance & Administration Conference Committee for their outstanding success.

2012 Annual Conference..... Chris Browne, Board Liaison
Greg Kelly, Chairman
Eric Frankl, Vice Chairman
Patrick Wilson, Program Development
Colette Edmisten, Marketing & Comm.
Ken Spirito, Sponsorships
Bob Tweedie, General Aviation

Mr. Greg Kelly provided a presentation regarding conference planning for the 2012 SEC-AAAE Annual Conference to be held in Savannah, Georgia. The dates are May 20-22, 2012. The Westin Savannah Harbor Resort & Spa has been secured as the conference hotel at \$189 per night for single/double occupancy and the room block is sold out. 192 participants are currently registered and a goal of 230 participants has been set. The conference web site can be reviewed at www.secaaae.org by clicking on the conference logo on the Chapter's home page. The inspirational speaker for the conference is Mr. David Sanders, flight crew member of the FedEx aircraft that was involved in an attempted hijacking some years ago.

2013 Annual Conference..... Eric Frankl, Chairman

Mr. Frankl reported that he and his staff have begun their conference planning and the conference will be held in downtown Lexington, Kentucky. The dates for the conference are tentatively set for April 21-23, 2013.

Professional Education Committee..... Scott Brockman, Chairman

Immediate Past President Brockman reported that one (1) SEC-AAAE member is seated for their oral exam at this meeting and six (6) members are scheduled for review in Savannah. Mr. Brockman may be contacting examiners to arrive early in Savannah in order to accommodate the large number of candidates to be tested at that venue. He also provided an update on the status of the AAAE Board of Examiners (BOE). It was reported that four (4) individuals serving on the nine-member (9-member) BOE will be replaced this year and a three-year (3-year) strategic plan is being formulated for the BOE.

Student Scholarship & Academic

**Outreach Committee..... Jeff Gray, Board Liaison
Michael Reisman
Claudia Holliway**

Mr. Gray reported a new record of eight (8) scholarships had been awarded. He noted that additional scholarships are considered for the upcoming year and the Committee is seeking additional partner institutions in various states, seeking mentors for this conference, and looking for an airport management school in the State of South Carolina.

Marketing and Communications

**Committee..... Toney Coleman, Board Liaison
Trevis Gardner
Sarah Berry**

Mr. Gardner provided an in-depth presentation noting the committee's goals and objectives and current work. The presentation included goals and anticipated results for the committee's efforts in social media such as Facebook, LinkedIn, Twitter and others along with a Chapter Member Survey through Survey Monkey. The Committee was complimented by President Landguth for its good and extensive work for the Chapter.

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At this time, AAAE entered the hall to collect donations for the AAAE Good Government Committee.

**Corporate Liaison Committee..... Michael Landguth, Chairman
Dave King, Co-Chairman**

Mr. King reported the Chapter awards nominations have been completed and the awards are on order. The awards will be presented at Tuesday's luncheon in Savannah. Mr. Bleiweis noted that all members should take the time to complete these most important nominations.

**Annual Conference Site Selection
Committee..... Claudia Holliway
Judi Olmstead**

Ms. Holliway reported that she and her committee will interview five (5) airports and the Committee will perform the appropriate reviews of presentations and make recommendations at the 2012 SEC-AAAE Annual Conference in Savannah. Following the interviews, Ms. Holliway and her Committee will make the recommendations to the General Membership for ratification.

**Conference Financial Oversight
Committee..... Judi Olmstead, Board Liaison
Steven Oberlies**

Ms. Olmstead noted the Committee is awaiting figures from AAAE regarding the F&A Conference.

Resolutions & Bylaws..... Bob Brammer

Mr. Brammer had nothing to report at this time.

**Nominations Committee..... Scott Brockman
Mike Van Wie
Robert Bowen**

Immediate Past President Brockman reminded the Board that two (2) nominations would be forthcoming, those being Chapter Secretary/Treasurer and one Chapter

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Board Member. Mr. Brockman noted that President Landguth had previously appointed two Chapter members to serve with him on his committee and those appointments included Mr. Michael Van Wie and Mr. Robert Bowen. Mr. Brockman noted that the Chapter's AAAE Nominating Committee Representative was Mr. Larry Cox, AAE and his appointment was approved via previous vote.

IV. Old Business

There was no old business to report.

V. New Business

There was no new business to report.

VI. Announcements

Congratulations went to Mr. Cyrus McCallum on his new promotion and new baby.

VIII. Adjournment

There being no further business to come before the Board of Directors, President Landguth adjourned the meeting at 9:57 AM.

Respectfully submitted,

**Michael J. Clow, AAE
Secretary/Treasurer**

MC:RB:rb