

MINUTES
SEC-AAAE GENERAL MEMBERSHIP MEETING
2012 SEC-AAAE ANNUAL CONFERENCE
Monday, May 21, 2012, 1:00 PM
Westin Savannah Harbor Golf Resort & Spa
Savannah, Georgia

I. Welcome..... President Mike Landguth

President Landguth opened the meeting at 1:00 PM and welcomed the General Membership to Savannah, Georgia.

II. Approval of Minutes..... Secretary/Treasurer Michael Clow

Secretary/Treasurer Mike Clow presented the General Membership Meeting Minutes dated April 29, 2012 and held in Phoenix, Arizona. A motion was offered to approve the minutes as presented. The motion was seconded, there was no discussion, and the motion was adopted by unanimous voice.

III. Scholarship Funding..... Secretary/Treasurer Mike Clow

Mr. Clow explained that 50% of the balance in the Chapter Operating Accounts at the end of each fiscal year will be transferred to the SAMA Educational Foundation, Inc. to fund additional scholarships or to produce larger individual scholarship amounts.

Mr. Clow offered an amendment to the 2011/2012 budget to make the transfer of 50% of the remaining balance in the operating accounts, after applying the 125% policy, to the investment fund at the end of the Fiscal year. Mr. Clow's motion received a second, there was no further discussion and the motion was adopted by unanimous voice.

**IV. 2013 Finance and Administration
Conference..... Secretary/Treasurer Mike Clow**

Mr. Clow noted that the 2013 AAAE/SEC-AAAE Finance and Administration Conference would be held in Destin, Florida. Venue and dates are forthcoming.

**V. Annual Conference Site Selection
Committee..... Claudia Holliway
Judi Olmstead**

Ms. Holliway reported that her committee had interviewed airport and marketing representatives to determine recommendations for conference

venues for the years 2014, 2015 and 2016. On behalf of her committee, Ms. Holliday made the following recommendations:

- 2014.....Myrtle Beach, South Carolina**
- 2015.....Bentonville, Arkansas**
- 2016.....Greenville, South Carolina**

A motion was received to approve the selections as a block. The motion received a second, there was no discussion and the motion was adopted by unanimous voice.

VI. Resolutions & Bylaws..... Bob Brammer

Mr. Brammer offered the following resolutions of appreciation for consideration:

- Savannah International Trade & Convention Center**
- Patrick S. Graham, A.A.E.**
- City of Savannah**
- Michael Landguth, A.A.E.**
- Westin Savannah Harbor Golf Resort and Spa**
- 2012 Annual Conference Committee**
- Savannah Airport Commission**

A motion was received to approve the resolutions as a block. The motion received a second, there was no discussion and the motion was adopted by unanimous voice.

VII. Nominations Committee.....Scott Brockman

Immediate Past President Brockman presented the following nominations:

- Chapter Secretary/Treasurer – Mr. Jeff Grey, A.A.E.**
- Chapter Board Member-at-Large – Ms. Pat Apone, A.A.E.**

A motion was received to close nominations. The motion received a second, there was no discussion and the motion was adopted by unanimous voice.

A motion was received to affirm Ms. Apone and Mr. Grey. The motion received a second, there was no discussion and the motion was adopted by unanimous voice.

VIII. Policy Review..... President Michael Landguth

President Landguth presented the following policies for reaffirmation and/or ratification by the General Membership:

SAMA Educational Foundation, Inc. Investment Policy..... Reaffirm

**SAMA Educational Foundation, Inc., Scholarship
Funding and Awards Policy..... Reaffirm
SEC-AAAE Investment Policy..... Reaffirm
SEC-AAAE Progression Through the Chairs Policy..... Reaffirm
SEC-AAAE Travel Reimbursement Policy..... Reaffirm
SEC-AAAE Minimum Operating Fund Policy..... Ratify**

A motion was received and seconded to approve the Policies as a block. There was no discussion and the motion was approved by unanimous voice.

VIII. Adjournment

There being no further business to come before the General Membership, President Landguth adjourned the meeting at 1:27 PM.

Respectfully submitted,

**Michael J. Clow, AAE
Secretary/Treasurer**

MC:RB:rb