

**MINUTES**  
**BOARD OF DIRECTORS' MEETING**  
**2008 AAAE National Airports Conference**  
**Saturday, September 6, 2008, 3:00 p.m.**  
**Peppermill Resort Casino, Gold Room**  
**Reno, Nevada**

**BOARD MEMBERS IN ATTENDANCE:**

Lew Bleiweis	Tommy Bibb	Scott Brockman	Bill Marrison
Mike Landguth	Chris Browne	Jeff Gray	Mike Clow

**BOARD MEMBERS NOT IN ATTENDANCE:**

Bill Hogan

**I. Welcome.....President Lew Bleiweis**

President Bibb called the meeting to order at 3:05 p.m. and welcomed the Board of Directors to Reno. He thanked the members of the Board of Directors for their attendance.

**II. Approval of Minutes.....Former Secretary/Treasurer Bill Marrison**

Former Secretary/Treasurer Marrison presented the Board of Directors' Meeting Minutes of June 8, 2008. The meeting was held in New Orleans, Louisiana. Mr. Brockman noted a change in the ending time of the meeting. Mr. Bleiweis asked for a "comma" to be added the statement regarding progression through the chairs. A motion was received to approve the minutes as amended. The motion received a second, there was no discussion, and the motion was adopted by unanimous voice.

**III. Treasurer's Report.....Secretary/Treasurer Scott Brockman**

Secretary/Treasurer Brockman presented the Treasurer's Report of July 1, 2008 thru July 31, 2008. The report indicated the following balances:

Operating Accounts.....	\$224,118.37
Scholarship Accounts....	\$206,131.47

A motion was received to accept the Treasurer's Report as presented. The motion received a second, there was no discussion, and the motion was adopted by unanimous voice

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**IV. COMMITTEE REPORTS**

**Executive Secretary.....Bob Brammer**

Mr. Brammer had nothing to report at this time.

**2009 Finance and Administration**

**Conference.....Judi Olmstead, Madam Co-Chairman  
Toney Coleman, Co-Chairman**

Ms. Olmstead and Mr. Coleman were not in attendance. Mr. Bibb reported the conference would be held February 22-24, 2009 in Orlando Florida at the Embassy Suites. He added that Ms. Olmstead was moving toward securing topics and speakers for the event and a theme for the conference had been selected, "Navigating Cloudy Skies Through Strategic Business Planning." President Bibb encouraged the Board to contact Ms. Olmstead or Mr. Coleman with any fund-raising ideas they may have regarding the conference.

**2009 Annual Conference.....Christopher Browne**

Mr. Browne reported that planning for the 2009 SEC-AAAE Annual Conference to be held in Washington, DC, was underway. The meeting will be held at the Hyatt Regency in Reston, Virginia. The dates are May 3-5, 2009 and rooms are approximately \$260 per night for single/double occupancy.

**2010 Finance and Administration**

**Conference.....Bill Marrison**

Mr. Marrison noted that cities were being reviewed for site selection.

**2010 Annual Conference.....Scott Brockman**

Mr. Brockman reported that the conference was scheduled for April 17-21, 2010 at the Marriott Hotel in Memphis, Tennessee. Room rates are approximately \$165 for single/double occupancy. Space is available for 40 to 65 exhibitors. A complete conference package including a proposed budget will be delivered to the Board of Directors in the near future.

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**Professional Education Committee.....Scott Brockman, Chairman**

Mr. Brockman reported that four SEC-AAAE candidates were seated for their A.A.E. oral exams at this conference. As of September 3, 2008, there are 519 executive candidates in the accreditation program and 149 of the candidates are from the Chapter. President Bibb thanked Mr. Brockman for his continued dedication and good work.

**Scholarship Committee.....Jeff Gray, Chairman**

Mr. Gray provided the Board with a draft of a *Scholarship Award Policy*. Following review, a motion was presented to forward the policy to the general membership for approval. The motion was seconded, there was no discussion, and the motion was adopted by unanimous voice.

**Embry-Riddle Aeronautical University**

**Internship Committee.....Kevin Miller, Chairman**  
**Kim Wade, Chapter Liaison**

Ms. Wade and Mr. Miller were not in attendance. Ms. Wade reported via telecomm that she had received no recent communications from Mr. Miller.

**Corporate Liaison Committee.....Claudia Holliway, Madam Chairman**  
**Heather Chaney, Madam Co-Chairman**

Ms. Holliway reported that the Corporate Committee lost some members and gained some members and is well prepared to perform its allotted tasks. She noted that the committee would be working with the executive secretary to meet some of its goals and objectives. Following her dissertation, Mr. Bibb expressed his appreciation for the work the Corporate Committee has accomplished thus far. Ms. Holliway noted that the SEC-AAAE is the only chapter allowing such participation by Corporate Members and she expressed her appreciation for that attention.

**General Aviation Committee.....Colette Edmisten, Madam Chairman**

Ms. Edmisten was not in attendance.

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**Membership Committee.....Sean Tracey, Chairman**

Mr. Tracey was not in attendance. Mr. Brammer reported that Mr. Tracey was in the process of securing new members and that Mr. Tracey would have a full report prepared for the Board of Directors at the Finance and Administration Conference.

**Transportation Security Services (TSS)**

**Committee.....Christopher Browne, Chairman**

Mr. Browne noted that the committee was functioning as expected and a meeting of the committee would be held during the course of this conference.

**Nominations Committee.....Lew Bleiweis, Chairman**

Mr. Bleiweis has nothing to report at this time.

**IV. V. OLD BUSINESS**

Mr. Landguth presented a question and answer summary for the *One Rate Corporate Sponsorship Fee Schedule* to support SEC-AAAE conferences and workshops. Following very little discussion and a minor amendment, a motion was presented to adopt the *One Rate Corporate Sponsorship Fee Schedule* as amended. The motion was seconded, there was no further discussion and the motion was adopted by unanimous voice.

Mr. Bleiweis noted that he had forwarded a copy of his *SEC-AAAE Annual Conference Manual* to the Board Members via email. He asked the Board Members to review the document and offer any comments or criticisms. President Bibb asked that the comments be returned to Mr. Bleiweis by September 30, 2008.

**VI. NEW BUSINESS**

Mr. Brockman proposed a budget amendment not to exceed \$1,500 to support an on line meeting subscription for the Chapter to be used by the Board of Directors and the SEADOG organization. Mr. Brockman's proposal was to increase revenues by \$1500 and add a specific line item for *On-Line Meeting Subscription*. The motion received a second, there was little discussion and the motion was adopted by unanimous voice.

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President Bibb noted that four cities had expressed interest in hosting the 2011 and 2012 SEC-AAAE Annual Conferences. Those cities included Mobile, Al.; Chattanooga, Tenn.; Lexington, Ky.; and an unnamed Florida city. Mr. Landguth, representing Chattanooga, Tenn., showed a five-minute DVD on the city and presented the Board Members with Moon Pies. President Bibb noted that all the aforementioned cities would be afforded the opportunity to make presentations to the general membership for selection votes in Washington, DC, during the course of the 2009 SEC-AAAE Annual Conference General Membership Meeting.

Mr. Gray provided remarks pertaining to student relations in regard to complimentary registrations at conferences. He requested no conclusions at this time.

### **VII. ANNOUNCEMENTS**

There were no announcements.

### **VIII. ADJOURNMENT**

There being no further business to come before the Board of Directors, President Bibb thanked the Board Members for their attendance, introduced the guests and adjourned the meeting at 5:25 p.m.

Respectfully Submitted,

Scott A. Brockman, A.A.E.  
Secretary/Treasurer

SB:RB:rb