

MINUTES
BOARD OF DIRECTORS' MEETING
2008 AAAE Annual Conference & Exposition
Sunday, June 8, 2008, 8:00 am – 9:15 am
New Orleans Morial Convention Center, Room 253
New Orleans, Louisiana

BOARD MEMBERS IN ATTENDANCE:

Lew Bleiweis	Tommy Bibb	William Marrison	Scott Brockman
Mike Landguth	Kim Wade	Bill Hogan	

BOARD MEMBERS NOT IN ATTENDANCE:

David Edwards Chris Browne

I. Welcome.....President Lew Bleiweis

President Bleiweis called the meeting to order at 8:00 am and welcomed the Board of Directors to New Orleans. He thanked the members of the Board of Directors for their attendance at the early hour.

II. Approval of Minutes.....Secretary/Treasurer Bill Marrison

Secretary/Treasurer Marrison presented the Board of Directors' Meeting Minutes of April 12, 2008. The meeting was held in Louisville, Kentucky. President Bleiweis asked that an additional line be added to the minutes reflecting that Mr. Parker McClellan, AAE, had expressed interest in the Chapter sponsoring him on the Board of AAAE prior to the amended *Policy on Progression Through the Chairs of the SEC-AAAE*. President Bleiweis noted that following the policy amendment the request was moot. Ms. Holliway requested that her name be changed from Bower to Holliway in the minutes. A motion was received to approve the minutes as amended. The motion received a second, there was no discussion, and the motion was adopted by unanimous voice.

III. Treasurer's Report.....Secretary/Treasurer Bill Marrison

Secretary/Treasurer Marrison presented the Treasurer's Report of April 1, 2008 thru April 30, 2008. The report indicated the following balances:

Operating Accounts.....	\$162,974.24
Scholarship Accounts....	\$204,411.04

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A motion was received to accept the Treasurer's Report as presented. The motion received a second, there was no discussion, and the motion was adopted by unanimous voice.

IV. COMMITTEE REPORTS

Executive Secretary.....Bob Brammer

Mr. Brammer reported that final notices for the payment of dues had been sent via US Mail to approximately 75 individuals and corporations who are in arrears at this time.

2008 Finance & Administration

**Conference.....Michael Clow, Co-Chairman
Judi Olmstead, Madam Co-Chairman**

Mr. Clow reported that 125 individuals registered for the conference and 102 paid their registration fees with the remainder being provided complimentary registrations for varying reasons. He reported that AAAE presented the Chapter with checks totaling \$23,515 for its share of profits and \$4,900 in collectables remain outstanding. President Bleiweis thanked Mr. Clow and Ms. Olmstead for their invaluable assistance in coordinating the conference.

2008 Annual Conference.....Lew Bleiweis

President Bleiweis reported that the Louisville Conference had returned revenues to the Chapter totaling \$74,854.74. He received a round of applause for his efforts in managing the conference to that end.

2009 Finance and Administration

**Conference.....Judi Olmstead, Madam Co-Chairman
Toney Coleman, Co-Chairman**

Ms. Olmstead and Mr. Coleman were not in attendance. Mr. Bibb reported the conference would be held February 22-24, 2009 in Orlando Florida at the Embassy Suites. He added that Ms. Olmstead was moving toward securing topics and speakers for the event.

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2009 Annual Conference.....Christopher Browne

Mr. Browne was not in attendance. Mr. James Bennett, AAE, reported that planning for the 2009 SEC-AAAE Annual Conference to be held in Washington, DC, was underway. The meeting will be held at the Hyatt Regency in Reston, Virginia. The dates are May 3-5, 2009, and rooms are approximately \$260 per night for single/double occupancy.

**2010 Finance and Administration
Conference.....Bill Marrison**

Mr. Marrison noted that cities were being looked at for the venue and a Request for Proposals (RFP) would be issued to those communities in the near future.

2010 Annual Conference.....Scott Brockman

Mr. Brockman reported that the conference was scheduled for April 17-21, 2010 at the Marriott Hotel in Memphis, Tennessee. Room rates are approximately \$165 for single/double occupancy. Space is available for 40 to 65 exhibitors. A complete conference package including a proposed budget will be delivered to the Board of Directors at its meeting in Reno, Nevada.

Professional Education Committee.....Scott Brockman, Chairman

Mr. Brockman reported that as of May 30, 2008, there are 501 executive candidates in the accreditation program and 571 candidates in the Certified Member (C.M.) program, 420 active AAE's and 651 active C.M.'s. During the month of May 2008, AAAE received six applications for the accreditation program and 26 applications for the C.M. program. President Bleiweis thanked Mr. Brockman for his continued good work.

Scholarship Committee.....Jeff Gray, Chairman

Mr. Gray provided the Board with a draft of a *Scholarship Award Policy*. Following review, President Bleiweis stated that because this was his last meeting as president, he would defer any action to President-Elect Bibb for consideration at the Reno Board of Directors' Meeting.

**Embry-Riddle Aeronautical University
Internship Committee.....Kevin Miller, Chairman
Kim Wade, Chapter Liaison**

Ms. Wade reported that she had received no recent communications from Mr. Miller.

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**Corporate Liaison Committee.....Claudia Holliway, Madam Chairman
Heather Chaney, Madam Co-Chairman**

Ms. Holliway reported that the Corporate Committee now has 12 members and is well prepared to perform its allotted tasks. She added that the Committee has adopted Goals and Objectives that were provided by Mr. Jeff Gray and she thanked Mr. Gray for his invaluable assistance.

General Aviation Committee.....Colette Edmisten, Madam Chairman

Ms. Edmisten was not in attendance.

Membership Committee.....Sean Tracey, Chairman

Mr. Tracey was not in attendance. Mr. Brammer reported that Mr. Tracey had successfully secured fifty-six new members. President Bleiweis thanked Mr. Tracey for his good work. President-Elect Bibb noted that he would like Mr. Tracey to continue as his membership chairman with a continued concentration on general aviation airport management.

**Transportation Security Services (TSS)
Committee.....Christopher Browne, Chairman**

Mr. Browne was not in attendance.

Nominations Committee.....David Edwards, Chairman

Immediate Past President David Edwards was not in attendance.

V. OLD BUSINESS

Mr. Landguth reported that a proposal summary for a *One Rate Corporate Sponsorship Fee Schedule* to support SEC-AAAE conferences and workshops would be completed in approximately 30-days for presentation to the Board of Directors in Reno.

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VI. NEW BUSINESS

President Bleiweis reported that he would have a conference manual ready for distribution at the Reno meeting.

Mr. Brockman offered budget resolutions as follows:

1. Increase the award of SAMA scholarships for 2008-2009 from four to six with the additional two scholarships being undesignated.
2. Increase line item *2008-2009 Annual Conference Revenues* to \$32,600;
3. Add a line item called "*Transfer to SAMA Scholarship Foundation*" containing \$1,125;
4. Change the line item *Past President Lapel Pins* to *Past President Lapel Pins/Ring* and add \$600 to that line item;
5. Increase the SAMA Scholarship Foundation Budget by \$1,125 with revenues from the Operating Fund (See No. 3 above);
6. Increase the Scholarship Payment to COTE' from \$6,000 to \$9,000.

It was also recommended by President Bleiweis to make a \$5,000 payment to the AAAE Scholarship Foundation and a \$5,000 payment to the Greg Isbill Endowment as previously budgeted.

A motion was presented to approve the budget amendments and payments. The motion received a second, there was no discussion and the motion was adopted by unanimous voice. The executive secretary will amend the budget for presentation in Reno.

Mr. Brockman proposed that a past-president ring be designed for presentation to past presidents beginning with Mr. Edwards' term. As part of the discussion, Mr. Landguth recommended that the past presidents be offered a choice of a ring or a plaque. Following discussion, it was recommended that the executive secretary proceed with communications with the supplier for design of the ring, that the presentation would begin with Mr. Edwards' term and that future past presidents would be offered a choice of a ring or a plaque. A motion was offered to that end. The motion received a second, there was no further discussion and the motion was adopted by unanimous voice. President Bleiweis removed himself from the discussion and the vote.

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Mr. Bibb noted that it might be appropriate to provide complimentary registrations for students attending annual SEC-AAAE conferences. Following discussion, it was determined that complimentary registrations should be left to the discretion of the individual conference chairpersons.

VII. ANNOUNCEMENTS

There were no announcements.

VIII. ADJOURNMENT

There being no further business to come before the Board of Directors, President Bleiweis adjourned the meeting at 9:14 am.

Respectfully Submitted,

William F. Marrison, A.A.E.
Secretary/Treasurer

WM:RB:rb