

MINUTES
BOARD OF DIRECTORS' MEETING
2009 AAAE National Airports Conference
Sunday, September 20, 2009, 3:00 p.m.
Hyatt Regency San Antonio, Medina Room
San Antonio, Texas

BOARD MEMBERS IN ATTENDANCE:

Tommy Bibb	Bill Marrison	Scott Brockman	Michael Landguth
Chris Browne	Mike Clow	Bill Hogan	Judi Olmstead

BOARD MEMBERS NOT IN ATTENDANCE:

Jeff Gray

I. Welcome.....President Bill Marrison

President Marrison called the meeting to order at 3:05 p.m. and welcomed the Board of Directors to San Antonio. He thanked the members of the Board of Directors for their attendance and continued dedication to the Chapter.

II. Approval of Minutes.....Former Secretary/Treasurer S. Brockman

Former Secretary/Treasurer Brockman presented the Board of Directors' Meeting Minutes of May 3, 2009. The meeting was held in Reston, Virginia. A motion was received to approve the minutes as presented. The motion received a second, there was no discussion, and the motion was adopted by unanimous voice.

Former Secretary/Treasurer Brockman presented a Year-End Financial Report showing budget line items and expenses incurred.

Mr. Brockman asked for a resolution to approve the opening of a banking account or accounts to establish the financial planning for the 2010 SEC-AAAE Annual Conference to be held in Memphis, Tennessee. A motion was presented to approve the opening of the account(s). The motion received a second, there was little discussion and the motion was approved by unanimous voice.

III. Treasurer's Report.....Secretary/Treasurer Michael Landguth

Secretary/Treasurer Brockman presented the Treasurer's Report of August 1, 2009 through August 31, 2009. The report indicated the following balances:

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Operating Accounts..... \$218,030.89
Scholarship Accounts.... \$203,093.35

A motion was received to accept the Treasurer's Report as presented. The motion received a second, there was no discussion and the motion was adopted by unanimous voice.

IV. COMMITTEE REPORTS

Executive Secretary.....Bob Brammer

Mr. Brammer reported that the information formerly found in the Board Member Orientation Book had been transferred to the web site to reduce costs associated with printing and postage.

Mr. Brammer reported that the balance in the PayPal account created for dues payments had been added to the Treasurer's Report.

Mr. Brammer reported that he had received an estimate from Foti, Flynn, Lowen and Company, Certified Public Accounts, regarding the auditing of the Annual Conference accounts. The company provided a minimum charge of \$3,500. The subject created considerable discussion and it was determined that more investigation of the goals, objectives, means and methods of the conference audit was in order.

Mr. Brammer reported that he has communicated with Mr. Allen Hammons of Wachovia Securities and the company is prepared to research the availability of airport bond issues to replace Certificates of Deposits as investment instruments for the Southeastern Airport Managers' Association Educational Foundation, Inc. President Marrison asked Mr. Brockman and Mr. Brammer to present a revised policy for review by the next meeting.

2009 Annual Conference.....Christopher Browne

Mr. Browne noted that approximately 160 individuals attended the conference and following payment of all expenses, the Chapter received \$9,984 in revenues. He provided an overview of the conference finances and the impact created by the slump in the economy. A full financial accounting is forthcoming.

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2010 Finance and Administration

**Conference.....Toney Coleman, Chairman
Greg Kelly, Co-Chairman**

Mr. Coleman and Mr. Kelly were not in attendance. Mr. Brammer noted that the conference would be held at the Hutchinson Island Marriott. The hotel is located north of West Palm Beach, Florida. The dates are February 21-24, 2010. Planning is currently underway for the event and room rates are approximately \$159.00 per night. Mr. Brockman noted that bi-weekly conference calls pertaining to conference planning are currently taking place.

2010 Annual Conference.....Scott Brockman

Mr. Brockman provided an overview of the conference scheduled for April 17-21, 2010 at the Marriott Hotel in Memphis, Tennessee. The theme of the conference is "Where Music Rocks the Soul". Room rates are approximately \$165 for single/double occupancy. Space is available for 40 to 65 exhibitors. A complete conference package including a proposed budget has previously been delivered to the Board of Directors for their review and a "Save the Date" notice has been delivered to the membership.

2011 Annual Conference.....Thomas Hughes, Chairman

Mr. Hughes was not in attendance. Mr. Landguth reported the dates for the conference are April 3-6, 2011. The committee is currently negotiating with the Renaissance Riverview Plaza Hotel. Mr. Landguth provided an overview of the conference planning process and the committee's progress to date.

2012 Annual Conference.....Bob Uhrich, Chairman

Mr. Uhrich was not in attendance.

2013 Annual Conference.....Eric Frankl, Chairman

Mr. Frankl reported that he and his staff have begun their conference planning and it appears that the conference will be held at the Griffin Gate Marriott in Lexington, Kentucky.

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Professional Education Committee.....Scott Brockman, Chairman

Mr. Brockman reported that no candidates were seated for their A.A.E. oral exams at this conference. He noted that the Board of Examiners was aggressively rewriting the study materials at this time.

Scholarship Committee.....Jeff Gray, Chairman

Mr. Gray was not in attendance.

Corporate Liaison Committee.....Claudia Holliway, Madam Chairman

Ms. Holliway reported on the progress of the Committee and its recent quarterly conference call. The committee has developed a conference survey that will be implemented in the near future. The committee will forward copies of the speaker's bureau application to the national AAAE committee for that association's use. Mr. Pratte will work with Mr. Brammer to enhance corporate communications. Ms. Holliway noted that there are some concerns regarding the manner in which Corporate Awards are judged and presented. She called on Mr. King of Gresham, Smith who took the floor to express alternate methods of making and judging the awards. Following discussion, it was the consensus of the Board to send the issue back to the Committee for additional study.

General Aviation Committee.....Hope Macaluso, Madam Chairman

Ms. Macaluso was not in attendance.

Membership Committee.....Sean Tracey, Chairman

Mr. Tracey was not in attendance. Following discussion, it was determined that new and more advanced marketing of the membership program needed to be established.

**Transportation Security Services (TSS)
Committee.....Christopher Browne, Chairman**

Mr. Browne had nothing to report at this time and he noted he was available for discussions offline.

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Annual Conference Site Selection

Committee.....Michael Landguth, Chairman

Mr. Landguth noted that the Board Directive pertaining to the Annual Conference Site Selection Committee had been revised and presented to President Marrison for his signature. Mr. Landguth noted that he had completed his term as this chairman and Mr. Clow volunteered his services to chair this committee.

IV. V. OLD BUSINESS

Discussion ensued regarding the Corporate One-Rate Plan, its implementation, its benefits to the Chapter, its benefits to the Corporate community and revenues derived from the plan. Following lengthy discussion, it was determined to continue to refine the Plan and its implementation process.

Mr. Brockman noted that a budget amendment transferring \$6,500 from the Operating Fund to the Scholarship Fund was necessary to cover current year shortfalls. A motion was made to make the transfer of funds. The motion received a second, there was no discussion and the motion was adopted by unanimous voice.

Mr. Marrison asked for a motion to determine the number of scholarships and their amounts to be supported this year. Following a brief discussion, a motion was presented to support six (6) scholarships at \$1,500 each for a total of \$9,000. The motion received a second, there was no further discussion and the motion was adopted by unanimous

VI. NEW BUSINESS

Mr. Brammer noted the passing of Ms. Jo Wafer, A.A.E., long-time member of the SEC-AAAE and he recommended a \$100 donation to the Susan G. Komen Foundation in her memory. A motion was made to support the donation. The motion received a second, there was no discussion and the motion was adopted by unanimous voice. President Marrison called for a moment of silence in honor of Ms. Wafer and the Board and its guests complied.

Bill Marrison received the consensus of the Board to write a letter on behalf of the Chapter objecting to proposed ARFF legislation.

Chris Browne was charged with the continued study of conference audits and a proposed conference audit policy.

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President Marrison asked Secretary/Treasurer Landguth to propose a framework for a Chapter Financial Investment Committee.

VII. ANNOUNCEMENTS

There were no announcements pertaining to the business of the Board.

VIII. ADJOURNMENT

There being no further business to come before the Board of Directors, President Marrison thanked the Board Members for their attendance and adjourned the meeting at 5:13 p.m.

Respectfully Submitted,

Michael J, Landguth, A.A.E.
Secretary/Treasurer

ML:RB:rb