

MINUTES
SEC-AAAE BOARD OF DIRECTORS' MEETING
2017 SEC-AAAE ANNUAL CONFERENCE
Sunday, April 23, 2017, 9:00 AM to 11:00 AM
Holiday Inn Knoxville Downtown Worlds Fair Park
Knoxville Convention Center
Knoxville, Tennessee

In Attendance:

Judi Olmstead	Greg Kelly	Toney Coleman	Pat Apone
Mike Reisman	Patrick Wilson	Jennifer Shearer	David King

Not Attending:

Todd Sheller

I. Welcome..... President Greg Kelly

President Kelly opened the Meeting at 9:00 AM. He began by recognizing the Chapter's Past Presidents with a special welcome to Mr. John Hanlin, AAE, Chapter President from 1994-1995. Mr. Hanlin provided a brief historical perspective on the Association. President Kelly continued by welcoming the members and guests to Knoxville, Tennessee, the 2017 SEC-AAAE Annual Conference and the SEC-AAAE Board of Directors' Meeting.

II. Approval of Minutes..... Secretary/Treasurer Pat Apone

Secretary/Treasurer Pat Apone presented the Minutes of the Board of Directors' Meeting dated March 5, 2017 held in Daytona Beach, Florida. A motion was offered to approve the Minutes as presented. The motion was seconded, there was no discussion, and the motion was adopted by unanimous voice.

III. Treasurer's Report..... Secretary/Treasurer Pat Apone

Ms. Apone provided the Treasurer's Report to the Board of Directors and noted the following balances in Chapter accounts as of March 31, 2017:

Operating Account	\$182,368.23
Scholarship Account	\$592,711.32

A motion was offered to accept the Treasurer's Report as presented. The motion received a second, there was no discussion and the motion was adopted by unanimous voice.

IV. COMMITTEE REPORTS

Executive Secretary..... Bob Brammer

Mr. Brammer had nothing to report.

**2017 Finance and Administration
Conference.....Stacy Kuba, Madam Chairman
Rob Kelley, Co-Chairman**

Ms. Kuba and Mr. Kelley were not in attendance. Mr. Brammer reported the final numbers for the 2017 Finance and Administration Conference held in Daytona Beach were very good. There was a total of 179 attendees. There were 24 sponsors for a total of \$38,000.00 and 5 exhibitors for a total of \$5,515.00. This year's conference split with AAAE will be \$50,356.03.

2017 SEC-AAAE Annual Conference.....Bill Marrison, Chairman

Mr. Marrison welcomed everyone to Knoxville and introduced Mr. Mihai Smighelschi who provided an in-depth review of the program and promised an informative and entertaining venue.

2018 SEC-AAAE Annual Conference.....Richard Tucker, Chairman

Mr. Kevin Vandenberg provided a presentation for the 2018 Annual Conference. He reported the dates for the conference are set for May 6-8, 2018. The hotel will be the Embassy Suites and room rates are \$169 per night. Mr. Vandenberg provided an oversight of the program and entertainment. Individuals interested in serving on the planning committee may contact Mr. Vandenberg at kvandenberg@hsvairport.org.

Professional Education Committee..... Mihai Smighelschi, Chairman

Mr. Smighelschi noted that three individuals were seated for their oral exams at this Conference. Mr. Smighelschi introduced the three individuals and noted they had passed their orals. He also introduced their mentors. Mr. Smighelschi noted there was a substantial pool of candidates remaining in the pipeline. Mr. Scott Brockman, AAE, incoming AAAE Chairman, added that Cyrus Callum would be taking over as Chairman of the Board of Examiners.

Student Scholarship & Academic

Outreach Committee..... Michael Reisman, Chairman
Patrick Wilson, Co-Chairman
Jerry Brienza, Co-Vice Chairman

Mr. Reisman noted the SAMA Scholarship Program continues to be very successful with 13 scholarships awarded this year for a total of \$26,000. He added that he would be stepping down as Chairman. Mr. Patrick Wilson will step-up as Chairman and Mr. Jerry Brienza will step-up to take over the Internship Program.

Mr. Wilson reported on the success of the Internship Program and reported that 7 internships were committed. He noted that the Internship Program has become one of the Chapter's more successful programs. Mr. Brienza noted that the West Virginia Airport Managers Association has started a similar program.

Membership Development

Committee..... April Cameron, Madam Chairman
Melissa Cheaney, Madam Vice Chairman

Ms. Cameron and Ms. Cheaney were not in attendance. Mr. Brammer reported the Committee had thus far produced 77 Executive Members, 16 Corporate Members, 9 Participating Members and 3 Affiliate Members for a total of 105 new members. He noted a new all-time high of 627 members in the Chapter.

Corporate Liaison Committee..... Connie Gowder, Madam Chairman
John Walz, Vice Chairman

Ms. Gowder reported the Corporate Awards are ready for presentation on Monday, April 24, 2017. She added that CEUs for engineers and architects are available for this conference.

Conference Financial Oversight

Committee..... John Rauback, Chairman

Mr. Rauback was not in attendance.

Emerging Airport Leaders Program..... Jason Terreri, Chairman

Mr. Terreri updated the Board on the goals of the Program and the completion of a 360 survey being provided the 18 individuals currently in the Program. He noted that the Program was open to corporate members as well as airport employees. He noted the goal was to intergrate these individuals into the Chapter.

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Conference Site Selection Committee..... Claudia Holliway, Madam Chairman

Ms. Holliway noted that three cities were interviewed for the 2019 and 2020 SEC-AAAE Annual Conference venues and Myrtle Beach, SC and Little Rock, AR are recommended for presentation to the General Membership for ratification. She added that Roanoke, VA also provided an outstanding presentation and it was unfortunate that only two venues were immediately available. A motion to move the recommendation to the general membership for ratification was presented and seconded. There was no discussion and the motion was adopted by unanimous voice.

Resolutions & Bylaws..... Bob Brammer

Mr. Brammer presented resolutions of appreciation for the current President, the Chairman of the 2017 Conference Committee, the Mayor of Knoxville, the Metro Knoxville Airport Authority and the Holiday Inn hotel management. A motion was presented to move the resolutions to the general membership for ratification. The motion was seconded, there was no discussion and the motion was adopted by unanimous voice. Mr. Brammer requested Board Members to stand by after the meeting to sign the resolutions.

Nominations Committee..... Immediate Past President Judi Olmstead

Immediate Past President Judi Olmstead, AAE noted the Nominations Committee, consisting of she, Mr. Lew Bleiweis, AAE and Mr. Tommy Bibb, AAE offered the following nominations:

- SEC-AAAE Immediate Past President – Greg Kelly, AAE
- SEC-AAAE President – Toney Coleman, AAE
- SEC-AAAE President-Elect – Pat Apone, AAE
- SEC-AAAE Secretary/Treasurer – Michael Reisman, AAE
- SEC-AAAE Board of Directors, Member-at-Large – Mihai Smighelschi, AAE

A motion was received to move the nominations to the General Membership for ratification. The motion was seconded, there was no discussion and the motion was adopted by unanimous voice.

Immediate Past President Judi Olmstead, AAE presented former president Kelly L. Johnson, AAE to serve as the Chapter's representative on the AAEE Nominating

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Committee. A motion was received to approve the nomination. The motion received a second, there was no discussion and the motion was adopted by unanimous voice.

Ms. Judi Olmstead, AAE recommended the following endorsements be moved to the AAAE Nominating Committee for consideration by the AAAE membership:

AAAE Regional Representative (Two-Year Term) – Greg Kelly, AAE
AAAE National Director – Toney Coleman, AAE
AAAE Executive Committee – Toney Coleman, AAE

Following discussion a motion was presented to move the endorsements to the general membership for a vote. The motion received a second, there was no further discussion and the motion was adopted by unanimous voice.

“Goal Digger Program”.....Judi Olmstead

Past President Judi Olmstead, AAE provided an overview of the success of the “Goal Digger Program”. She noted the next event would be held in Lexington, KY and a flyer has been forwarded to the membership.

V. Old Business

There was no old business to report.

VI. New Business

President Kelly requested the Board’s consideration to amend the 2016-2017 Budget as follows:

\$3,025 for ad in Airports magazine honoring Scott Brockman, AAE as in-coming chairman of AAAE.

A motion was received to approve the budget amendment accordingly. The motion received a second, there was no discussion and the motion was adopted by unanimous voice.

\$1,500 for reception at 2017 AAAE Annual Conference & Exposition to honor Scott Brockman, AAE as incoming chairman of AAAE.

A motion was received to approve the budget amendment accordingly. The motion received a second, there was no discussion and the motion was adopted by unanimous voice.

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\$500 SEC-AAAE Sponsorship of MTSU Air Race Classic.

Former President Tommy Bibb, AAE provided an overview of and opportunity for the Chapter to sponsor a crew in the MTSU Air Race Classic. A motion was received to approve the budget amendment accordingly. The motion received a second, there was no discussion and the motion was adopted by unanimous voice.

Mr. Michael Cheyne from the Hartsfield-Jackson Atlanta International Airport presented an opportunity for the Southeast Chapter – AAAE to become involved with International Sustainable Asset Management (ISAM) conference (beginning in 2018). No immediate action was required by the Board. Mr. Cheyne will communicate with the 2018 Annual Conference Committee to discuss incorporating this event into the Chapter conference.

Former President Jeff Gray, AAE presented an opportunity for the Southeast Chapter – AAAE to revive the FAA Communications Conference. No immediate action was required by the Board. An investigative committee will be appointed to pursue the project.

VII. Announcements

There were no announcements.

VIII. Adjournment

There being no further business to come before the Board, President Kelly adjourned the meeting at 10:45 AM.

Respectfully submitted,

Pat Apone, AAE
SEC-AAAE Secretary/Treasurer

PA:RB:rb